

English 120 #78343, Spring 2023

Hybrid/Online

Mondays 9:30-11:20am in person, room 1434

(Click on **blue** hyperlinks for more information/definitions)

Professor [Cathy Gillis](#)

Email address: cgillis@napavalley.edu

Office: Room 1735F (in the Library around the corner from the front desk)

Website: <https://cathygillis.weebly.com>



Office Hours:

M 11:30-12:30pm

T 1-2pm

Online Appts: (go to Student Connect in Canvas)

Writing Success Center:

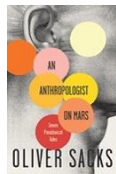
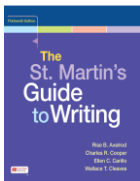
T 10-12pm

**To login to our Canvas Online Class (see below—
you must at least log in on the first day of class.**

- Start at <https://www.napavalley.edu/>
- Click on MyNVC top right.
- Log in with your school email and click on the Canvas icon
- You can also go straight to <https://myapps.microsoft.com/> and log in there

Required Texts:

1. SMG *The St. Martin's Guide to Writing* 13th ed. (Axelrod and Cooper)
2. AOM *An Anthropologist on Mars* (Sacks)



***Yes, you DO need the books**

(Go into our Canvas course for low/no cost book options)

Course Description:

English 120 develops expository, narrative, and argumentative writing based on reading and analysis of essays and other college-level texts. The course emphasizes critical thinking and reasoned support of ideas and reinforces the connections between reading and writing. Instruction includes a focus on research practices, evaluating sources, and proper citation and documentation. A minimum of 6,000 to 8,000 words of writing is required.

By the end of this course, students should be able to:

- Think, read, and write critically about a variety of ethical, civic, and cultural topics.
- Write unified, coherent, well supported, and grammatically correct documents while also demonstrating adequate research skills, including locating, evaluating, integrating, and documenting sources using discipline appropriate styles, such as MLA.

In-Person Requirements:

You are required to attend class in room 1434 each Monday from 9:30-11:20am for the entire semester (1/18/23 – 5/27/23 except during spring break) or you will be marked absent. Listen to my welcome video in Canvas regarding Zoom options to attend class remotely in case you need to.

Online Requirements:

At least three times a week, you'll need to check for new messages, postings, assignments, and announcements. It is easy to forget, so make a schedule when you will do so. The Canvas system records when, where, and how long you are in the class environment. You may be dropped if you miss a week of checking in to your class or get too behind in your work. You will find the assignments by week on the home page by clicking on "Weekly Schedule: Start Here." You can also click on Modules to see each week as it appears. You can always go back to the previous weeks if you need to. You can also check your scores, current grade, and my written feedback in "My Grades."

Course Requirements:

Final drafts of essay assignments must be typed, double-spaced and [MLA formatted](#). Papers must include one-inch margins and must have page numbers. Each student must also submit rough drafts periodically for peer review. Students must submit other assignments related to final drafts of essays.

The number one reason students fail a hybrid/online course is that they do not have or take the time to complete the assignments on deadline due to poor time management. In Week 1 in Canvas, I have created a time management exercise to help you and to receive credit.

Each student is responsible for the assigned readings and/or activities. **Reading passages assigned for a particular week should be read before writing response papers.**

Assignments are due up to the end **time given** on indicated days; this will usually be just before midnight. Pay close attention to all due dates/times as they may change. **Late assignments receive an automatic deduction of 10% each day they are late (which means a below passing score after 4 days).**

Plagiarism, whether intentional or accidental, is an offense punishable by failure of this course. You will be required to also submit your essays to turnitin for plagiarism review. You may not submit essays you used for other classes.

Having someone extensively edit and revise your writing is also dishonest and a form of plagiarism. All essays must contain the student's original work, or else they must be scrupulously documented/cited. Any student who turns in an essay that is plagiarized will be subject to the Napa Valley College's [Academic Honesty Policy](#). You will be flunked from the course.

Note: Failure to complete an assignment will significantly affect your grade as it results in a loss of 100 to 200 points each. You will not pass the class if you miss any of the major writing assignments. In an online course, other, smaller assignments add up and count as your participation and replacement for the face to face in-class activity—**do not** neglect these smaller assignments as they will possibly drop your grade and/or cause you to fail.

- [Harassment of any kind](#) (implied, written, oral or physical) toward any member of the class or the instructor will not be tolerated.
- You are urged to contact me via email at any time, particularly if you have a question or would like feedback on an essay. ALL emails I receive will be answered within 48 hours. Do not wait until the last minute for help.

How to Cope When Your Computer Breaks:

Have a back up in place! You can access the class and textbook sites on as many computers as you like via a normal web browser and you should always have extra copies of your work on a flash drive, the cloud or other storage (try [Google documents](#) or Microsoft OneDrive in <https://myapps.microsoft.com> Be sure to bookmark the URL for Canvas in case the Napa Valley College website goes down.

Response Papers (see example in Canvas)

You will be asked to submit frequent (once a week), short (1 page typed) response papers during our reading *St. Martin's Guide* and *Anthropologist on Mars*. These papers should NOT be a summary of what you read in our book even though they may bring up aspects of the reading; rather, they should be your [critical response](#) to what you're reading (what surprises you and why, questions that came up, an exploration of ideas that might interest you to write about, etc.) The best way to get into the flow of writing these short responses is to [annotate](#) while you read (either in the margins or on sticky notes) and simply put those thoughts and responses together into a cohesive few paragraphs right after you are finished with the reading. These papers must be typed and properly formatted according to MLA including standard 1" margins, double-spacing, name, date, class, and indentions (see the MLA Handbook).

✨ **Free [Noodle Tools](#)** with your student account! Students today are most challenged by the enormous amount of material available via the web and databases, what/how to use sources with their research paper and how to properly cite those sources in the essay itself. Keeping notes/records will help alleviate the panic students feel when it is time to use

research in an essay. While there are many functions of NoodleTools, three features that of most use are:

1. [citation](#) generator (MLA 8th ed., APA 6th ed., Chicago/Turabian 17th ed.)
2. [notecards](#) for taking notes on cited sources
3. [sharing](#) of working bibliographies with classmates or instructors.

Group Presentations

Each student will be required to participate in one group presentation during the semester. Groups will decide which new information to present on any topic that emerges from our reading—as long as it is not repeating the same information. Creativity is encouraged. You may use any desktop or web program/site such as Powerpoint (in NVC myapps), [Google Slides](#), [Prezi](#), [YouTube](#), [Flickr](#), etc. Presentations should be about 5-10 minutes. Usually, a slide presentation is used for the online class. An example may be a group presentation that includes showing the class how one person’s “disability” can also be creative genius.

Individual Presentations

At the end of the semester, each student will upload an individual presentation describing what he/she is writing about for his/her final research paper. As with the group presentations, a short slideshow is usually the format used by students, but you may want to try other software.

Grading	
Response Papers	10%
Participation/Activities/Group work	15%
Essay 1 (3-4 pgs)	10%
Essay 2 (3-4 pgs)	15%
Essay 3 Timed Essay (3-5 pgs)	10%
Essay 4 (4-5pgs)	15%
Essay 5 (4-6 pgs) + presentation	15%
Final	10%

You are allowed optional revisions contingent upon review of all my marks and comments on the original essay. Your revision(s) must be turned in within two weeks of the essay’s having been returned to you. Note: revision grades are *averaged* with the originals.

Students in need of accommodations in the college-learning environment:

Note: Common signs of learning challenges include the following:

- Difficulty with reading and/or writing.
- Problems with math skills.
- Difficulty remembering.



- Problems paying attention.
- Trouble following directions.
- Poor coordination.
- Difficulty with concepts related to time.
- Problems staying organized.

If you feel you have one or more of these issues, visit the DSPS office for a free assessment! Many services are available to help you be a successful student.

To obtain disability-related academic accommodations based on the impact of a learning disability or any other types of disability, you should contact the [Disability Support Programs & Services](#) (DSPS) as early as possible in the semester. A certificated staff will review your needs and determine the appropriate academic accommodations. All information and documentation are confidential. You may also contact DSPS via phone: (707) 256-7345; email: dsps@napavalley.edu or visit in person in the McCarthy Library, room 1766

If you encounter a problem accessing anything in this course, please contact the Disability Support Programs and Services (DSPS) Office.

Overall Schedule

This is an overview only; check each week's modules in Canvas for detailed information.

You MUST log in to the class on the first day of classes (WEDNESDAY, January 18, 2023) or you may be dropped.

Week 1 Jan 18+

To hold your place in this class, you must complete these tasks within the online class itself by the end of week 1:

View the orientation

- ✓ Review this syllabus
- ✓ Complete the Syllabus Worksheet
- ✓ Time Management Assignment
- ✓ Sign and return the last page of this syllabus to me (you can upload a picture)
- ✓ Introduce yourself with a post on the discussion board (see week 1 in the class).
- ✓ Get required books immediately.

Week 2 Jan 23+

- In-Class: Monday, January 23rd 9:30-11:20 Room 1434
- *SMG* 475-494, *AOM* xv-xixi (preface); paper format, research journal instructions, Writing Center Sign up, MLA, other assignments.

Week 3 Jan 30+

- **In-Class: Monday, January 30th 9:30-11:20 Room 1434**
- **SMG** 26-53 (info on the first essay assignment); **AOM** “The Case of the Colorblind Painter” (3-41); 1st **Response Paper (AOM) Due** (see example and syllabus)

Friday 2/3/22 Last day to drop without a W+ refund of fees

Week 4 Feb 6+

- **In-Class: Monday, February 6th 9:30-11:20 Room 1434**
- **ESSAY #1 DRAFT (Remembered Event) WORKSHOP; AOM** “The Last Hippie” (42-58); MLA, **Response Paper (AOM) Due**

Week 5 Feb 13+

- **In-Class: Monday, February 13th 9:30-11:20 Room 1434**
- **SMG** 42-59; **ESSAY #1 FINAL DRAFT DUE (3-4pgs); Response Paper (SMG) Due**

Friday 2/17/22, Lincoln’s Day, no classes

Monday, 2/20/23 Presidents’ Day, no classes

Week 6 Feb 20+

- **No in-person class, February 20th due to Presidents’ Day, Campus Closed**
- **SMG** 70-84 (information and examples on next essay assignment); **AOM** “A Surgeon’s Life” (77-107); **Response Paper (AOM) Due**

Week 7 Feb 27+

- **In-Class: Monday, February 27th 9:30-11:20 Room 1434**
- **SMG** 85-102; Profile Plan due; MLA/grammar Review; **Profile Essay Outline Due**; (3-4 pgs)

Week 8 Mar 6+

- **In-Class: Monday, March 6th 9:30-11:20 Room 1434**
- **ESSAY #2 DRAFT (Profile Essay) WORKSHOP; AOM** “To See Or Not See” (Pt. 1:108-117); **Response Paper (AOM) Due**, Group Presentation #1, begin watching videos for final if you haven’t.

Week 9 Mar 13+

- **In-Class: Monday, March 13th 9:30-11:20 Room 1434**
- **ESSAY # 2 FINAL DRAFT DUE (3-4pgs); AOM** “To See or Not See” (Pt. 2: 118-152). **Response Paper (AOM) Due**

Week 10 Mar 20+

- **In-Class: Monday, March 20th 9:30-11:20 Room 1434**
- **SMG** 119-147 (Information on midterm, timed essay); **Outline due for Concept Essay** (timed essay in Week 11); Group Presentation #2

Friday 3/31/22 Last day to drop with a W (no refund)

Week 11 Mar 27+

- In-Class: Monday, March 27th 9:30-11:20 Room 1434
- **ONLINE MIDTERM (Concept Essay-timed; 3-5 pgs)**; MLA assignment; Group Presentation #3

Spring Break! No Classes April 3-8th

Week 12 Apr 10+

- In-Class: Monday, April 10th 9:30-11:20 Room 1434
- **SMG** 163-193 (Information on Analyzing Opposing Arguments Essay Assignment); **AOM** “The Landscape of His Dreams” (153-187); **Response Paper (SMG) Due**

Week 13 Apr 17+

- In-Class: Monday, April 17th 9:30-11:20 Room 1434
- **ESSAY #4 DRAFT (Opposing Arguments) WORKSHOP; AOM** “Prodigies” (Pt. 1: 188-213); **RESPONSE PAPER (AOM) DUE**; Group Presentation #4

Week 14 Apr 24+

- In-Class: Monday, April 24th 9:30-11:20 Room 1434
- **ESSAY #4 FINAL DRAFT DUE (4-5 pgs)**; **AOM** “Prodigies” (Pt. 2: 214-243); Group Presentation #5

Week 15 May 1+

- In-Class: Monday, May 1st 9:30-11:20 Room 1434
- **SMG** 209-237; **ESSAY #5 OUTLINE DUE** (select a side of the argument from Essay 4 and develop a thesis for the outline); online presentations; **Response Paper (SMG) Due**

Week 16 May 8+

- In-Class: Monday, May 8th 9:30-11:20 Room 1434
- **AOM** “An Anthropologist on Mars” (244-296); **OPTIONAL RESPONSE PAPER (AOM) DUE**; Online presentations

Week 17 May 15+

- In-Class: Monday, May 15th 9:30-11:20 Room 1434
- Online presentations; **ESSAY #5 DRAFT WORKSHOP, ESSAY #5 FINAL DRAFT DUE (4-6pgs)**

Week 18 May 22+

- **FINAL EXAM WEEK**

(Please return this bottom section to me. You may scan it, take a picture of it, etc.)

English 120 Spring 2023, section 78343

I have read and understood the contents of this syllabus, and I understand the consequences of not following the assignments and rules. It is my responsibility to complete the assignments of this course, to study the course material and to attend each class meeting on time. I also understand that it is my right to ask the instructor, at any time, for clarification of any assignment, rule or my responsibilities for this course.

Signature_____

Print name_____

Date_____

Phone/cell_____

Email address (print very neatly)_____

Anything I should know?